



AGENDA

Brokers & Suppliers Meeting

November 3, 2025, 9:00 AM CST

Virtually or In-Person at the Ankeny Office

Go To Meeting joining info

Video call link: [IDR Brokers & Suppliers Meeting 11/3/25](#)

Or dial: 1 (872) 240-3212 Access Code: 438-775-957

- I. Introductions & Opening Remarks – Jared Longfield, Bureau Chief of Alcohol Operations
- II. Operations Update – Jared Longfield, Bureau Chief of Alcohol Operations
 - Strengthening Relationships
 - Bi-Weekly/Monthly Meetings
 - “Bring the Team”. Include logistics folks
 - Limited Items
 - Improve Performance
 - Vendor Portal
 - Delivery date for Purchase Orders
 - Updating scheduled Purchase Orders
 - Scorecard
 - Mitigate Risk
 - Stock Status Report
 - Managing Inventory
 - Out of Stock
 - Under Min
 - Inbound Receiving Compliance
 - Case coding and labeling
 - Parcel shipments
 - Refund Stickers
 - Label codes and Specials
- III. Questions and Comments
- IV. Closing Remarks – Jared Longfield, Bureau Chief of Alcohol Operations